

MEMBERS OF EWHURST PARISH COUNCIL

are hereby summoned to attend the Annual Council Meeting to be held at Ewhurst & Staplecross Village Hall, Staplecross on **Wednesday 17 September 2025** at **7pm**, when it is proposed to transact the business set out below



Members of the public are welcome to raise questions/concerns during the adjournment

1 APOLOGIES

To accept any apologies for absence.

2 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

The Chairman to adjourn the meeting for up to 45 minutes for:

- a) The Report of the District Councillors*
- b) The Report of the County Councillor*
- c) Public Questions/Contributions*

3 COUNCIL MINUTES

To approve - and to authorise the Chairman to sign - the Minutes of the meeting held on 16 July 2025 (C25-07).

4 PLANNING APPLICATIONS

To note the responses submitted under the Clerk's delegated authority:

[RR/2025/1422/T](#)

Hillside, Cripps Corner Road
T1 walnut – Reduce overall by 2-3m
SUPPORT APPROVAL

[RR/2025/1126/P](#)

The Old Chapel, Village Street, Ewhurst Green
Construction of a concrete base and erection of a wooden home office in the front garden.
SUPPORT REFUSAL. Detrimental impact on the setting and character of a Listed Building.

[RR/2025/1291/P](#)

Court Lees, Northiam Rd, Staplecross
Variation of condition 4 imposed on RR/2025197/P to allow the retention of the caravan on site for a temporary period of up to 3 years.
SUPPORT REUSAL. 6.3 of The Planning Statement submitted with application RR/2025/197/P states:
'Whilst an existing residential property [Court Lees farmhouse] already exists on site this does not provide sufficient space for the applicant and their family to reside on site as it is currently used by other members of the applicant's wider family.'
This statement gives the impression that (the 4 bedroom) Cart Lodge would be used by family members. The occupant of the caravan is a family member.

[RR/2025/1188/P](#)

Ewhurst House, Village Street, Ewhurst Green
Installation of a singular, ground-mounted 20-panel PV array.
SUPPORT APPROVAL

[RR/2025/1329/P](#)

Quarry Farm, Bodiam Road, Ewhurst Green
Temporary change of use of former agricultural yard to fibre
installation compound (alternative to planning permission
[RR/2024/2024/P](#)).
SUPPORT APPROVAL

5 FINANCE (GENERAL)

a) Reports

To receive and note/approve the: July-August 2025 Payment Schedule, Budget Monitor to 31 August 2025 - and Statement of Earmarked Reserves as at 31 August 2025. **Clerk**

b) Bank Reconciliations

To receive a checking update (July 2025 and August 2025). **Clerk**

**6 VERGE PARKING PROVISION:
HERDMAN PLAYING FIELD & ALLOTMENTS**

To receive an update and agree a course of action. **Clerk**

7 HERDMAN PLAYING FIELD: OAK TOWARDS SE CORNER

To receive an update and agree a course of action. **Cllr Lederer, Clerk**

8 CHRISTMAS TREES

To consider the arrangements for Winter 2025.

Chairman

Note *The 2025-26 Budget provides for: Staplecross - £200; Ewhurst Green - £200; Cripps Corner - £100.*

9 STAPLECROSS PLAYING FIELD

To receive an update from the Outdoor Play Equipment Working Group. **WG**

10 EXCLUSION OF THE PUBLIC AND PRESS

Item 11 includes financial information that forms part of an ongoing contracting process - and it is therefore recommended that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

11 BUS SHELTERS

(a) Ewhurst Green

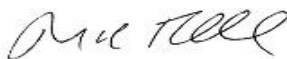
To receive an update and, if necessary, agree a course of action. **Clerk**

(b) Cripps Corner

To consider estimates for repointing - and soffits and rainwater goods replacement. **Clerk**

Supporting/Associated documents distributed with this agenda

District & County Councillors' Reports (August/September 2025); **3** Council Minutes (C25-07) **5(a)** Payment Schedule; Budget Monitor; Earmarked Reserves Statement **6** Email from V Rojanachotikul, 9.7.25; Clerk Briefing Note **7** Cllr Lederer Report; Clerk Briefing Note



12 September 2025

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**MEETINGS OF EWHURST PARISH COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**